

Covid-19 Risk Assessment

Last Reviewed 26 September 2020

Following re-introduction of Covid-19 safety protection measures under Government guidelines in early December 2021, this document details the updated Covid-19 Risk Assessment (RA) for Grassington Town Hall (TH) which is effective from 10th December 2021.

The current UK Government Covid guidelines (see www.gov.uk) outline the following key information (Reference: <https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>).

- 1 In England, face coverings are now required by law in most indoor public places (unless you are exempt or have a reasonable excuse, for example when it is necessary to enable you to sing as part of a choir)
- 2 Where part of a premises is being used for an event where the main activities include exercise, eating, drinking or dancing, face coverings are not required by participants, but face coverings must be worn in communal areas of the premises which are not being used for the event
- 3 In indoor settings where a face covering is not legally required, everyone should still continue to wear a face covering in crowded and enclosed spaces where they may come into contact with other people they do not normally meet

It is the responsibility of individuals and of event/activity organisers to monitor the compliance with the Government's Plan B Covid regulations of their event participants and attendees (Reference – Action with Communities in Rural England website, <https://acre.org.uk/news/2021-12-10-an-update-for-village-halls-on-the-governments-plan-b-covid-restrictions>)

All TH Users/visitors are therefore required to follow the latest Covid guidance as follows:

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- Wear a face covering when entering or leaving the premises and at all times when inside the building. This includes all attendees and participants in all events and activities held on the TH premises EXCEPT AS SPECIFIED ABOVE
- Use hand-sanitiser on arrival and when leaving
- Maintain social distancing measures appropriate for the event/activity (as specified at the discretion of the event/activity organiser)

Public access to the TH premises will normally be limited to pre-booked/organised events and activities.

The kitchen will remain available for all hirers and/or other TH Users to make themselves drinks on a casual basis. However, ALL Users of the kitchen facility MUST conform with the mandatory TH requirement to wear a suitable face covering at all times and to take extra care in the kitchen with anti-Covid cleanliness measures

The TH building shall be closed when no pre-booked hiring or TH-organised events or activities are in progress.

TH Caretaking staff will remain in employment as per their current contracts.

The TH Trustees will continue to operate the TH in accordance with the latest Government Covid advice and will update this Covid RA as and when required.

- The NHS Test and trace QR Code will remain in place
- Hand sanitizing stations will remain in place in all major rooms in the TH
- The TH will continue to use approved cleaning products in line with managing the Covid-19 virus
- It is up to hirers if they wish to impose further specific Covid control conditions on people participating in or attending their events/activities in the TH